

Job Title: Student Health Services Director

Job ID: 30104

Location: College of Staten Island

Full/Part Time: Full-Time

Regular/Temporary: Regular

POSITION DETAILS

The College of Staten Island (CSI) is a City University of New York (CUNY) senior College organized around two academic divisions and three schools, with over 10,000 students. CSI offers a broad range of academic programs in the liberal arts and sciences, and in several professional areas. The College awards associate's, bachelor's, master's and clinical doctoral degrees, and in collaboration with The CUNY Graduate Center, numerous Ph.D. degrees. CSI's internationally recognized faculty passionately engage in scholarly and artistic activities, and together with a strong professional staff, lead students through transformational learning experiences both inside and outside of the classroom. The College is situated on a 204-acre site, has recently incorporated a residential component, and is currently engaging in capital expansion. It is a hub of intellectual and artistic activity and a community partner and source of economic impact and job creation for the greater Staten Island area.

The Director of Student Health and Wellness provides comprehensive administrative oversight and direction for all aspects of campus health and wellness services for students. This key leadership position is integral to promoting and maintaining the health and well-being of the student population, ensuring services align with the academic mission of the College.

The Director's responsibilities include overseeing the management and establishment of priorities for the college health program, integrating individual health, health education, disease prevention, clinical treatment for illness, and public health responsibilities. This role ensures the relevancy and effectiveness of health services in support of the College's academic mission. It also requires a strategic and forward-thinking leader dedicated to enhancing the health and wellness services at the College of Staten Island, ensuring a holistic approach to student well-being.

Reporting to the Dean of Students, key Responsibilities include:

- Provide supervision and leadership to all Health and Wellness and Health Center staff.
- Direct the planning, coordination, implementation, and marketing of health services, fostering effective collaborations with campus partners across various offices and divisions, including student affairs, Registrar, Bursar, Financial Aid, Women's Center, Public Safety, Macaulay Honors College, Verrazano School, Provost's Office, and Recruitment and Admissions.
- Establish, maintain, and develop relationships with external community agencies to support student health and wellness. Key partnerships include Staten Island University Hospital, Richmond University Medical Center, the District Attorney's Office, Community Health Action of Staten Island, New York Blood Center, NYC Department of Health, Office of Citywide Health Insurance, Safe Horizon, and the state-wide substance abuse consortium.
- Advise and make recommendations to senior management on issues related to student wellness, coordinating efforts in areas concerning mental and physical health.

- Develop a robust departmental assessment and student learning outcomes agenda, using evaluation results to revise and prioritize services.
- Create written procedures and protocols for risk management, such as pandemic and emergency preparedness, and develop and deliver staff training to ensure compliance with institutional and government regulations/laws, including confidentiality and consent requirements, FERPA, Drug-Free Schools and Campus Regulations, completion of Biennial Reviews, and reporting on immunization compliance.
- Develop strategic plans, including the addition of new services and service delivery models, oversee department fiscal affairs including budget management, and develop and administer grants, such as those from the March of Dimes, Carson J. Spencer Suicide Prevention Foundation, NYS Office of Alcoholism and Substance Abuse Services (OASAS), and the Medtronic Foundation.
- Oversee programs that provide depression screening and referral services for all students completing physical exams in the health center.
- Serve as an integral member of the CARES Team alongside the Dean of Student Affairs Office, Counseling Center, Public Safety, and other campus partners to develop, manage, and evaluate screening, assessment, referral, and intervention strategies and protocols for high-risk students.
- Perform other duties as assigned.

QUALIFICATIONS

Bachelor's degree and eight years' related experience required.

Preferred qualifications include:

- Master's Degree in related field
- Minimum eight years of professional work experience in health center or similar clinical setting serving young adults
- High level of cultural competency with diverse populations
- Clinical and professional staff supervisory experience
- Strong background in presentation and training skills

CUNY TITLE OVERVIEW

Provides administrative oversight and general direction for multiple aspects of campus health and wellness support services.

- Develops and monitors health-related programming, outreach activities and communications to support a diverse student population
- Plans and conducts student service and needs assessments
- Manages a comprehensive set of student services including counseling services, student disabilities services, and general student health services including immunization and wellness programs
- Assists with strategic planning; oversees department fiscal affairs including budget; may

participate in grant development and/or administration

- Advises senior management on issues related to student wellness; collaborates with other campus and University offices to ensure student satisfaction; ensures compliance with laws, regulations, and policies

- May supervise Counselors, Sign Language Interpreters, Disability Accommodations Specialists, and other support staff

- Performs related duties as assigned.

CUNY TITLE

Higher Education Officer

FLSA

Exempt

COMPENSATION AND BENEFITS

\$110,560 - \$119,995

Salary commensurate with education and experience.

CUNY's benefits contribute significantly to total compensation, supporting health and wellness, financial well-being, and professional development. We offer a range of health plans, competitive retirement/pension benefits and savings plans, tuition waivers for CUNY graduate study and generous paid time off. Our staff also benefits from the extensive academic, arts, and athletic programs on our campuses and the opportunity to participate in a lively, diverse academic community in one of the greatest cities in the world.

*CUNY is in the process of implementing salary schedule increases. Once implemented, salaries of eligible employees will be adjusted by 6.09% with additional increases of 3.25% effective 9/1/2025 and 3.5% effective 9/1/26, in accordance with the terms of the PSC-CUNY collective bargaining agreement.

HOW TO APPLY

To apply, please visit <http://cuny.jobs/> and enter the Job ID# in the "What" section field. Candidates must attach a resume, cover letter, and three professional references (name, title, organization, and contact information) as one file.

CLOSING DATE

May 9, 2025

JOB SEARCH CATEGORY

CUNY Job Posting: Managerial/Professional

EQUAL EMPLOYMENT OPPORTUNITY

CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.