

Division of Institutional Advancement & External Affairs

Dear Scholarship Applicant:

We are pleased that you have taken the first step to apply for a scholarship opportunity. These awards have helped a multitude of students to complete their college journey.

The College of Staten Island offers various types of scholarships, taking into consideration academic excellence, financial need, extracurricular activities and community service, achievements in one's intended career field, and overcoming obstacles to pursue a college degree. Volunteerism and public service are highly valued aspects of an applicant's college career, however, the Faculty Review Committee will take into consideration the pandemic as well as situations in which a student may have significant responsibilities outside of the classroom and therefore, little time to engage in extracurricular activities.

The enclosed application provides information regarding the College of Staten Island Scholarship Program. Please remember to include all of the required materials and documentation with your application. Applicants who are eligible to do so (citizens and eligible non-citizens) are required to fill out the [Free Application for Federal Student Aid \(FAFSA\)](#) in order to determine financial need. Special effort and consideration should be put into writing your scholarship essays, as this is your chance to convey your enthusiasm and devotion to your goals, achievements and experiences. When requesting recommendation letters, be sure to give your reference writers ample time to complete their letters and identify solid examples of your best traits and achievements.

As there are many talented students at the College of Staten Island, applying for this scholarship is a competitive process, and care should be taken to make each aspect of your application showcase the best of your ability. Please be sure to browse the "Helpful Tips for Completing the Application" link on the scholarship webpage. If you have any questions about the application process, please do not hesitate to contact Michele Callahan, Fellowship and Scholarship Advisor, at 718.982.2332 or michele.callahan@csi.cuny.edu.

Best wishes on your pursuit of higher education to attain your goals.

Very truly yours,



Cheryl Adolph
Interim Executive Director
Institutional Advancement & External Affairs
& CSI Foundation, Inc.

College of Staten Island Scholarship Program

College of Staten Island scholarships are awarded to students in recognition of both academic excellence and College/community service. Scholarships are offered through the generosity of the College of Staten Island, the CSI Foundation, and the many College academic departments and associations. Memorial scholarships, honoring individuals and organizations who value higher education, are also available. Eligibility requirements are explained below.

Only matriculated CSI students are eligible to apply to the CSI Scholarship Program. Macaulay Honors College students are not eligible to apply for a CSI Scholarship. However, other scholarship opportunities may be available.

Only some CSI Scholarships are renewable; generally, students must re-apply every year.

Currently enrolled students with unresolved, incomplete, or pending grades may be ineligible to apply. Applicants must not have any adverse CUNY disciplinary findings nor pending charges against them to be eligible. Students attending CSI for more than four years or who are seeking a second baccalaureate degree from CSI will not be given preference in the application process, but will instead be evaluated on a case-by-case basis.

Eligibility Criteria

Incoming Freshmen

- Maintain a cumulative high school GPA of 3.0 or 85% average (with some exceptions).
- Applicants may be full-time or part-time students. Full-time status is given preference for the majority of CSI Scholarships.
- Meet the CUNY proficiency requirements in English and math.

Continuing Students

- Maintain a minimum cumulative GPA of 3.0 (with some exceptions).
- Applicants may be full-time or part-time students. Full-time status is given preference for the majority of CSI Scholarships.
- Meet the CUNY proficiency requirements in English and math.

Transfer Students

- Transfer a minimum of 24 credits from previous college(s).
- Maintain a minimum cumulative transfer GPA of 3.0 (with some exceptions).
- Applicants may be full-time or part-time students. Full-time status is given preference for the majority of CSI Scholarships.
- Meet the CUNY proficiency requirements in English and math.

Graduate Students

- Maintain a minimum cumulative GPA of 3.0 (with some exceptions).
- Applicants may be full-time or part-time students. A course load of at least six credits is given preference for the majority of graduate-level CSI Scholarships.

Application Checklist

- Complete, sign, and date the CSI Scholarship application form (pages 5-6).
- Complete a personal essay consisting of a maximum of 500 words as outlined in the application.
- Complete a biographical profile consisting of a maximum of 250 words as outlined in the application.
- Include a current résumé/curriculum vitae.
- Obtain one recommendation letter, which must either be from a faculty member or teacher, or from someone in a supervisory position.
- Complete the Free Application for Federal Student Aid (FAFSA) if you are eligible to do so.
- Incoming freshmen must submit an official high school transcript.
- Transfer students must submit official transcripts from all previous institutions.
- Incoming graduate students who did not complete their Bachelor's degree at CSI must include official transcripts from all previous baccalaureate institutions.

Continuing students at CSI DO NOT need to submit a transcript.

Although not mandatory, volunteer and community service can be supported by an attached certificate and/or a letter from the volunteer or community service coordinator on official letterhead.

It is the student's responsibility to check the status of his or her application with the Division of Institutional Advancement & External Affairs prior to the deadline date to ensure that the application is complete (refer to the above Application Checklist). Applications that are incomplete for any reason are ineligible.

Application Procedure

Complete the enclosed CSI Scholarship application, with all required materials, and submit to the Office of Scholarship and Fellowship Opportunities via email by the deadline: scholarships@csi.cuny.edu.

Deadline Date

Tuesday, February 28, 2023, 5:00pm EST

Evaluation of Applicants

Completed applications are evaluated and rated by the Faculty Review Committee. Applications are scored using a combination of academic merit and College/community service, while also taking into consideration financial need and other aspects of the student's background. Please note that competition for scholarships varies from year to year based on the number of applicants and is always rigorous.

Notification & Responsibilities

Applicants will receive a scholarship award or non-award letter from the Division of Institutional Advancement and External Affairs. By applying for a CSI Scholarship, recipients agree to write a thank-you letter to the donor(s) of the awards and attend a scholarship ceremony/reception upon invitation either virtually or in-person based on current protocols during the pandemic. Recipients also agree to authorize access to their educational records.

Non-Discrimination Policy

The College of Staten Island is an Equal Opportunity and Affirmative Action institution. The College does not discriminate on the basis of race, color, creed, national origin, ethnicity, ancestry, religion, age, sex, sexual orientation, gender, gender identity, marital status, partnership status, disability, genetic information, alienage, citizenship, military or veteran status, pregnancy, or status as a victim of domestic violence/stalking/sex offenses or any other prohibited basis.

What If I Want to Study Abroad?

Scholarships and awards for study abroad are available through the Center for Global Engagement (CGE) at the College of Staten Island. The College Consortium for International Studies (CCIS), through which CSI is a partnering institution, also provides scholarships for specially designated study abroad programs. CCIS award amounts vary. For more information on scholarships and financing study abroad, visit the [CCIS website](#).

Students interested in study abroad programs should contact the [Center for Global Engagement](#).

CSI Study Abroad Scholarships

A listing of [CSI study abroad scholarships](#) is offered through the Center for Global Engagement. Scholarship awards are available for semester, summer and winter study abroad programs, and typically range up to \$4,000.

Awards are for matriculated CSI students only.

CSI Study Abroad Scholarship Deadlines

Summer Sessions/Fall Semester: **March 1**

Winter Intersession/Spring Semester: **October 1**

Scholarship deadlines do not occur on the same date as deadlines for study abroad programs, and may even occur much earlier than the program deadline. It is important to plan ahead and meet with a Study Abroad Advisor in the Center for Global Engagement to discuss options for study abroad programs.

Applications for these particular scholarships can be obtained from the Center for Global Engagement. For further information, visit the [Center's webpage](#).

For information on additional external scholarship opportunities for study abroad, please contact Michele Callahan, Fellowship & Scholarship Advisor, at michele.callahan@csi.cuny.edu or 718-982-2332.

Division of Institutional Advancement & External Affairs

Application

Please type or print legibly.

General Information

Name (Last, First) _____

Address _____

City _____ State _____ Zip Code _____

Telephone Number _____ Email Address _____

Date of Birth _____ CUNYfirst ID# _____

Student Status

Undergraduate

- Incoming Student
- Freshman (1-30 credits)
- Sophomore (31-60 credits)
- Junior (61-90 credits)
- Senior (91-120 credits)

Declared Major _____ Intended Major _____ Undecided _____

Graduate

- Incoming Student
- First Year
- Second Year
- Third Year

Program _____ Number of graduate credits completed _____

Previous degree(s) completed (undergraduate and graduate) _____

Financial/Employment Status

Please check all that apply:

- Employed full-time
- Employed part-time
- Unemployed
- Completed FAFSA

Please check off all that apply to you:

Information in this section is used for specific scholarship awards

- Graduate of any high school on Staten Island
- International student
- Dolphin Cove resident
- Demonstrated interest in: Art _____ Photography _____ Music _____ Other creative medium _____
- Demonstrated interest in enhancing the development of the Latino community
- Active involvement in LGBTQ or women’s campus activities
- Demonstrated interest in Turkish and/or Crimean history or culture
- Parent or grandparent who is a member of the Ancient Order of Hibernians for at least two years
- Demonstrated interest in Geriatric Nursing
- Planning to enroll in graduate study. Intended program _____
- Pursuing CPA certification
- Engaged in research or an internship related to the conservation of urban neighborhoods
- CSI employee
- FDNY firefighter or probationary firefighter
- Student with military experience: active duty _____ veteran _____ Branch of service _____
- Member(s) of immediate family served in a branch of the military:
Indicate branch(es) _____ and Relationship to you _____
- Attending college solely on evenings or weekends
- Dependent in whole or in part upon own efforts for the means of attending college
- Suffered adversity that impacted education
- Woman who is head of her household and experiencing personal, family or financial hardship
- Adult returning to college who works and has family obligations

Personal Information (Optional)

Information in this section is used for specific scholarship awards

Gender Identity _____ Ethnicity _____

Country of Origin _____ Religion _____

Marital Status _____ Number of Dependents _____

Family member(s) who have graduated from CSI:

1) Name _____ Year graduated _____ Relationship to you _____

2) Name _____ Year graduated _____ Relationship to you _____

Your signed application authorizes the Division of Institutional Advancement & External Affairs staff to access your Bursar, Registrar, and Financial Aid records to help determine your scholarship eligibility.

Signature _____ Date _____

Application Essay

In a maximum of 500 words, describe your academic, career and personal goals. Include any leadership, extracurricular and volunteer activities that support your application.

Your essay must be typed on a separate piece of paper and included with your CSI Scholarship application.

Biographical Profile

The biographical profile provides donors of CSI scholarships with information about students who have been awarded their scholarship(s). Please use the following questions to compose an essay not exceeding 250 words.

- When and how did you come to live on Staten Island?
- How did you learn about CSI?
- What are your reasons for wanting to obtain a college education?
- Why did you choose CSI?
- Why did you choose your major?
- What are the experiences at CSI that have helped shape your career goals?
- What is your career objective upon graduation from CSI?
- What or who has had the most influence on your choice of career?
- Where do you see yourself ten years from now?
- Have you ever experienced any adversity in your life, whether it be physical, personal, family, financial, or other?
- Is there anything else you would like to add about yourself that would help to round out your biographical profile?

Your biographical profile must be typed on a separate piece of paper and included with your CSI Scholarship application.

Special Circumstances

Have you experienced any adversity (e.g., death in the family, illness, financial, other hardships) that resulted in an interruption of or challenge to completing your college education? If so, please explain on a separate sheet of paper and include with your application.

Résumé/Curriculum Vitae

Please submit a résumé or curriculum vitae with your application. You may include experiences such as employment, military service, internships, special opportunity programs, professional development, research projects, service to CSI, CUNY and/or the community, etc.

Service Information

College and community service are important considerations in awarding scholarships. Please provide as much specific information on your résumé as possible regarding your student service (e.g., peer mentoring, athletics, performing arts, student clubs) and/or your community service (volunteering, non-profit work, fundraising, charitable events), including dates of service.

Division of Institutional Advancement & External Affairs

Scholarship Recommendation Guide

One recommendation letter is required for each applicant, which must either be from a faculty member or teacher who knows you well, or from someone who is familiar with you from a job, volunteer assignment, community project, etc. Recommendations from friends or family members will not be accepted.

It is highly suggested for recommenders to type their letters on office letterhead. It is also advisable to provide your recommendation writer with a résumé or a list of your achievements and experience relevant to the scholarship. This will assist them in relating solid examples of your accomplishments, rather than generic, unsupported statements about your abilities. You may also want to supply a copy of your application essay. Approach your recommender early in order to allow them ample time to complete their letter by the application deadline.

Please provide information for the individual who will be submitting a recommendation on your behalf below:

Name: _____

Title: _____

Company/Organization/School: _____

Work Phone: _____

Work Email: _____

Recommendation letters may be submitted to the Office of Scholarship and Fellowship Opportunities via email: scholarships@csi.cuny.edu.

Letters must be emailed directly from the recommendation writer's account by the application deadline.

The Division of Institutional Advancement & External Affairs is not responsible for ensuring the timely submission of recommendation letters. We advise students to check with our office regarding the status of all application materials prior to the deadline.